FLUX

Google Analytics:

Permissions Guide

Written by

Flux Full Circle

Purpose

To provide clients with instructions on how to give Flux access to their Google Analytics account
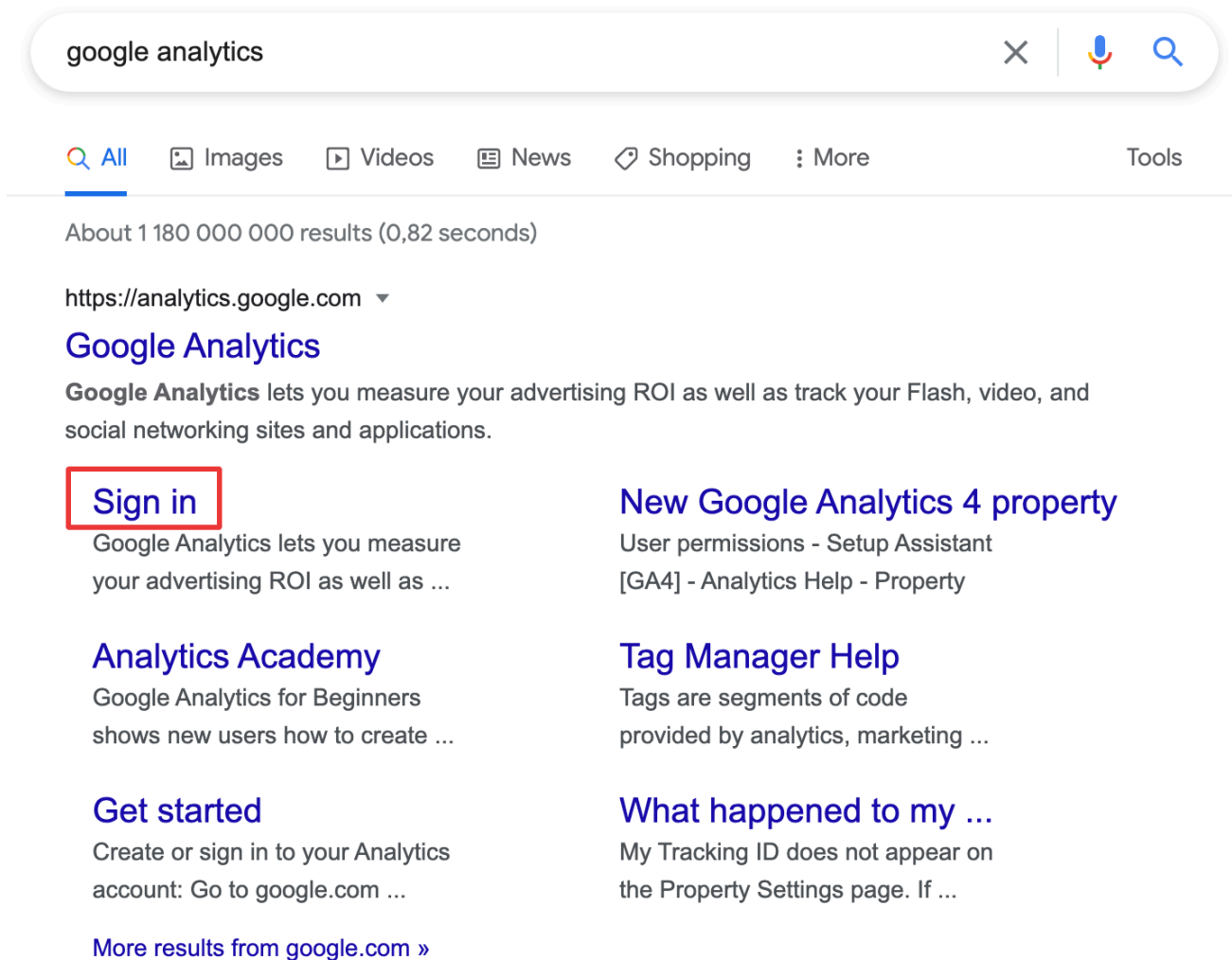
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Step 1: Log in to your Google Analytics Account

Access your Google Analytics account and log in using your email address and password.
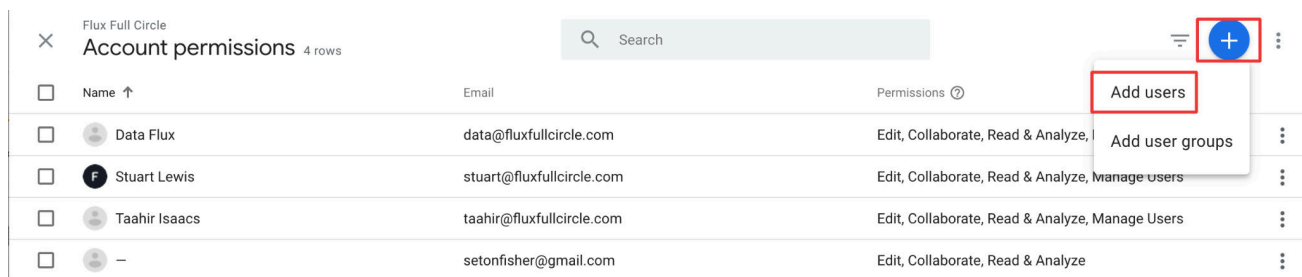

Step 2: Access the Admin Panel on the Left Menu

Click on 'Admin' and then click on 'Account Access Management'
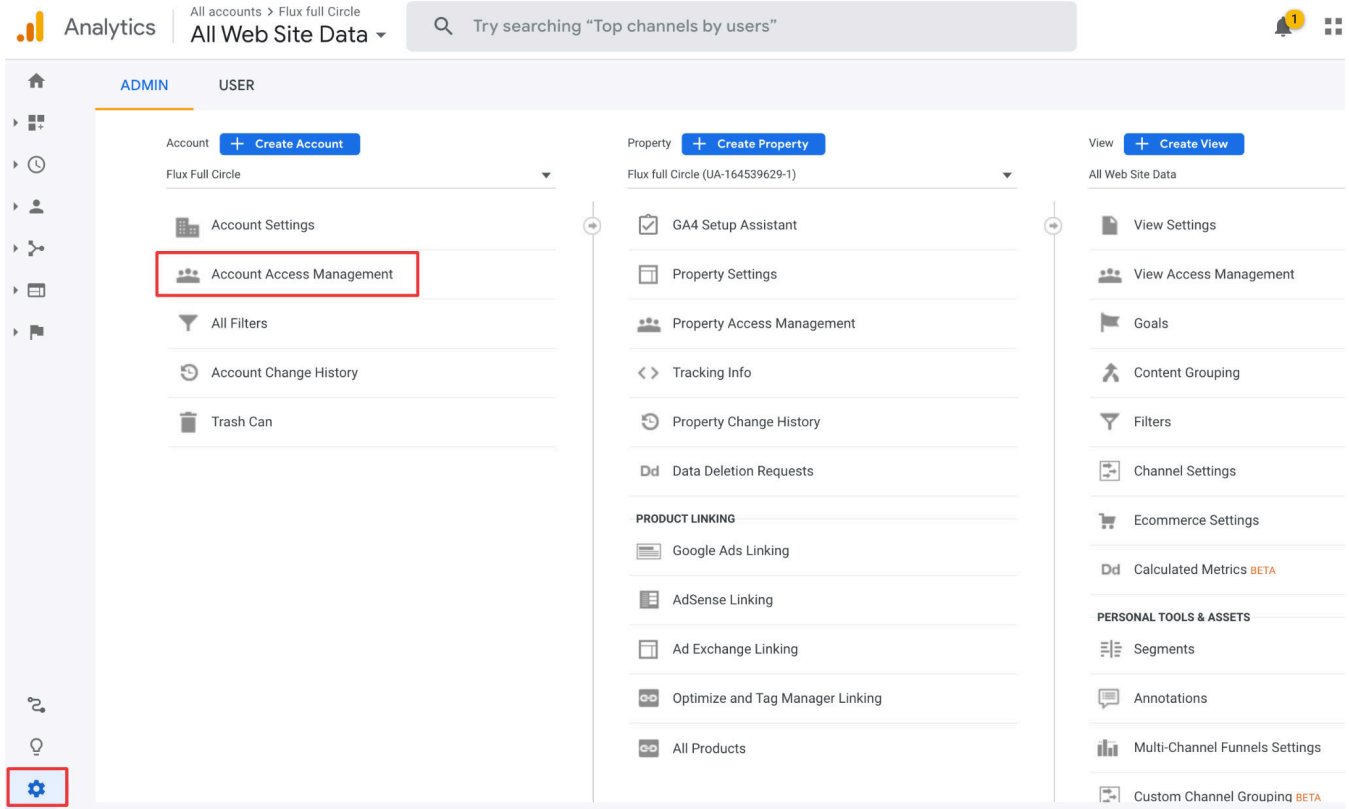
Step 3: Add a New User

Click on the blue Plus (+) button in the top right-hand corner and select 'Add users'

Step 4: Add the User's Details

Specify the user's email address (in this case data@fluxfullcircle.com) ; select the option to 'Notify new users by email'; and select the user's Permissions (in this case you can **tick all boxes**)

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Step 5: Add the User

Once all user details have been specified, click on the blue 'Add' button in the top right-hand corner to grant the user access to your Google Analytics account.

Thank you - you have successfully given us access!